



NOTICE OF AUTOMATICALLY AVAILABLE RECORDS AND ACCESS TO SUCH RECORDS

Prepared in terms of section 52(1) of the Promotion of Access to Information Act 2 of 2000 (PAIA)

NURSD ORGANICS (PTY) LTD trading as NURSD NATURALLY INSPIRED

CIPC Registration No.	2020/115741/07
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1. PURPOSE AND STATUS OF THIS NOTICE

Section 52(1) of PAIA permits the head of a private body, on a voluntary basis, to make available a description of categories of records that may be accessed without a person having to submit a formal request for access under PAIA, together with the manner in which those records may be obtained.

This notice identifies public-facing records of NURSD ORGANICS (PTY) LTD t/a NURSD NATURALLY INSPIRED ("NURSD") that are made available proactively. It does not convert confidential, personal, commercially sensitive, security-related or internal records into public records.

2. AUTOMATICALLY AVAILABLE RECORDS

Category	Description	Mode of accessibility	Fee
Company and trading information	Public business identity, trading name, general company profile and publicly displayed contact channels.	Website: https://nursd.co.za/about.php and https://nursd.co.za/contact.php	Free of charge
Product and catalogue information	Publicly displayed product names, descriptions, images, prices, categories and availability information.	Website: https://nursd.co.za/ and product/shop pages	Free of charge
Terms and Conditions	Terms governing use of the website and purchases through the online store.	Website: https://nursd.co.za/terms_conditions.php	Free of charge
Shipping and Returns information	Public information concerning delivery, returns, exchanges and order support.	Website: https://nursd.co.za/shipping_returns.php	Free of charge
Privacy, POPIA and PAIA Notice	Public privacy and access-to-information notice, including Information Officer contact particulars and PAIA request guidance.	Website: https://nursd.co.za/popia.php	Free of charge
Section 51 PAIA Manual	Approved and signed PAIA Manual of NURSD ORGANICS (PTY) LTD t/a NURSD NATURALLY INSPIRED.	Website: https://nursd.co.za/assets/docs/NURSD_PAIA_Manual.pdf PDF:	Free of charge
Website Disclaimer	Public disclaimer concerning product suitability, results, website information and related limitations.	Website: https://nursd.co.za/disclaimer.php	Free of charge
Public reviews and testimonials	Customer reviews or testimonials that have been approved and intentionally published on public product pages, where available.	Website product pages	Free of charge
Marketing and promotional information	Promotional material, public product campaigns and other marketing information intentionally published by NURSD.	Website and other official public NURSD channels	Free of charge
Public corporate information	Certain company particulars that are publicly obtainable from CIPC or another competent public authority.	Available from CIPC or another competent public authority; where lawfully held and releasable by NURSD, information may also be requested from the Information Officer without submitting PAIA Form 2.	Free of charge from NURSD where electronically available; external authority charges may apply independently.

3. ACCESS AND REPRODUCTION

Records listed above are primarily available electronically and may be accessed without submitting PAIA Form 2. Online access is free of charge. Where a person requests a printed or specially reproduced copy, the applicable prescribed reproduction fee may be charged in accordance with PAIA and the applicable Regulations and will be communicated in advance.

This Notice is available on the NURSD NATURALLY INSPIRED website and for public inspection at NURSD's registered head office during normal business hours. It will also be made available to the Information Regulator as required.

4. RECORDS NOT AUTOMATICALLY AVAILABLE

For clarity, the following are not designated as automatically available merely because NURSD holds them: customer personal information; customer order and invoice records; payment or banking information; supplier contracts and confidential commercial information; internal accounting and tax records; security logs; system credentials;

administrative activity logs; internal operational records; and any record whose disclosure would infringe privacy, confidentiality, security, legal privilege or another protected interest.

Access to a non-public record, where legally available, must be considered under the applicable PAIA/POPIA process and may require a prescribed request form.

5. INFORMATION OFFICER

Information Officer	Adam Rooney Selwyn Cloete
Designation	Managing Director / Information Officer
Email	adrosemaja@nursd.co.za
Telephone	+27 68 954 1245
Physical Address	Unit 052/F33, Ext 25, 22 Gerhardus Street, Strydompark, Randburg, 2160
Website	https://nursd.co.za

6. REVIEW AND UPDATING

Where this notice is materially updated, the current version should also be submitted to the Information Regulator through the applicable eServices process.

7. APPROVAL

Approved for voluntary publication and submission as a notice of automatically available records of NURSD ORGANICS (PTY) LTD t/a NURSD NATURALLY INSPIRED.

Information Officer	Adam Rooney Selwyn Cloete
Designation	Managing Director / Information Officer
Signature	
Date signed	<u>13 August 2026</u>